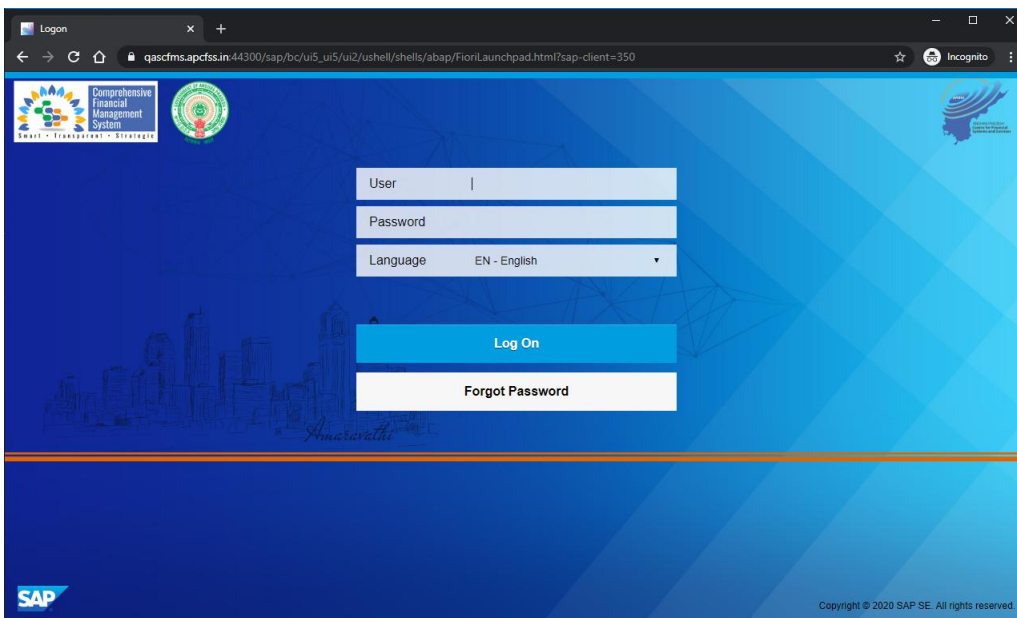
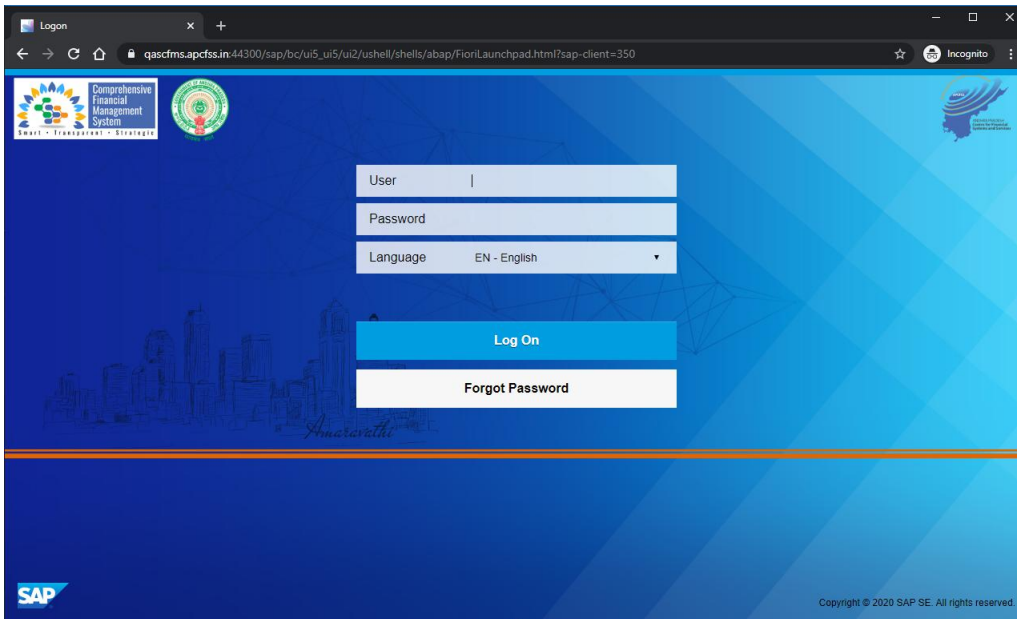



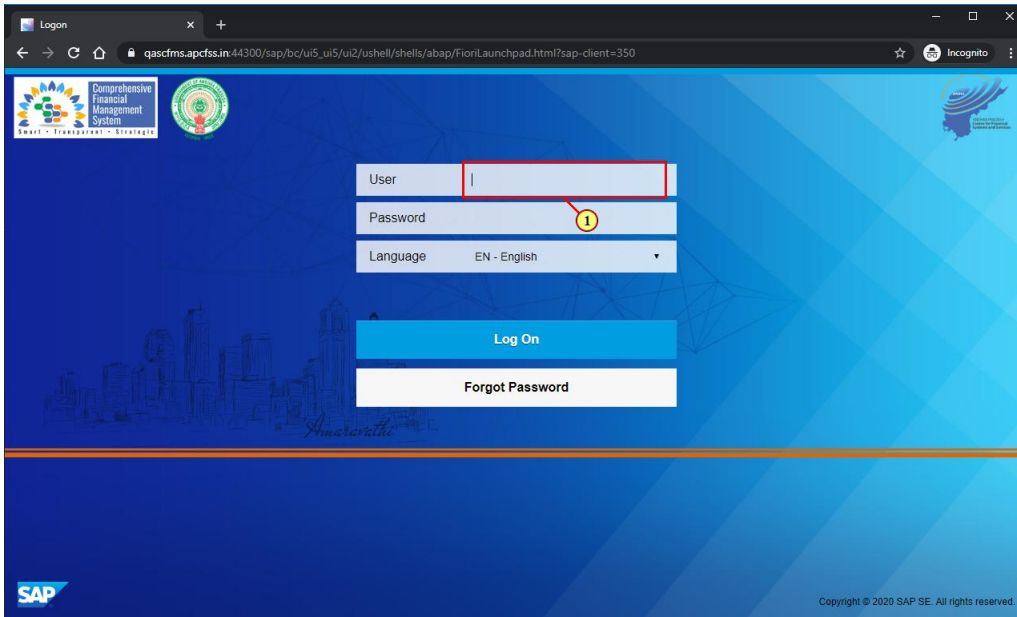
1.1. Vol - WFC- Telugu

1.1.1. Logon - Google Chrome



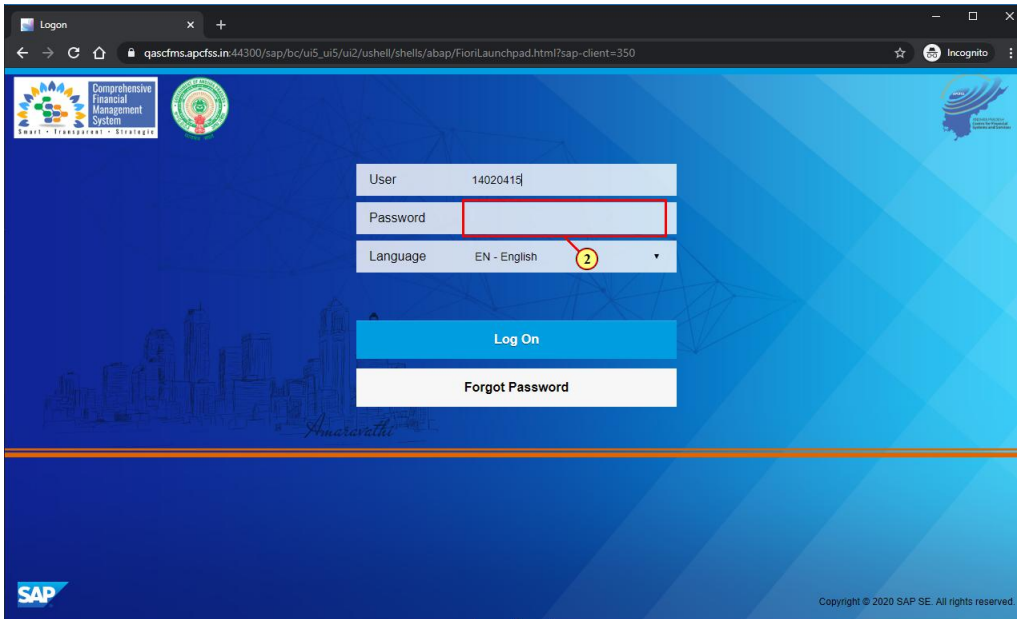
 Work Flow Configuration tile is used to assign Maker, Checker and Submitter at the DDO level. This tile is provided at the DDO level.

1.1.2. Logon - Google Chrome



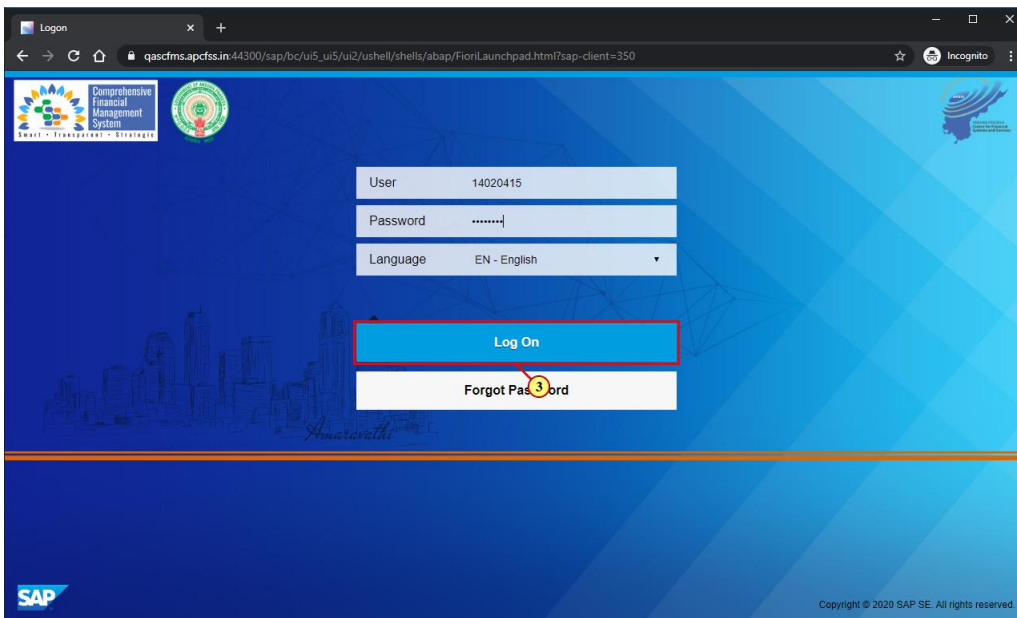
Step	Action
(1)	The User field is filled out.

1.1.3. Logon - Google Chrome



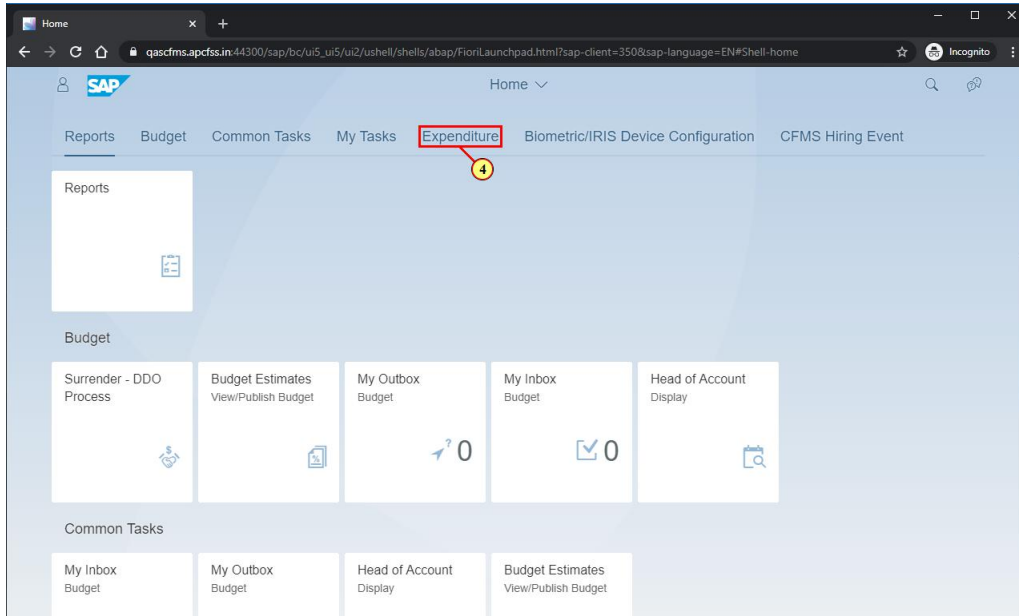
Step	Action
(2)	The Password field is filled out.

1.1.4. Logon - Google Chrome



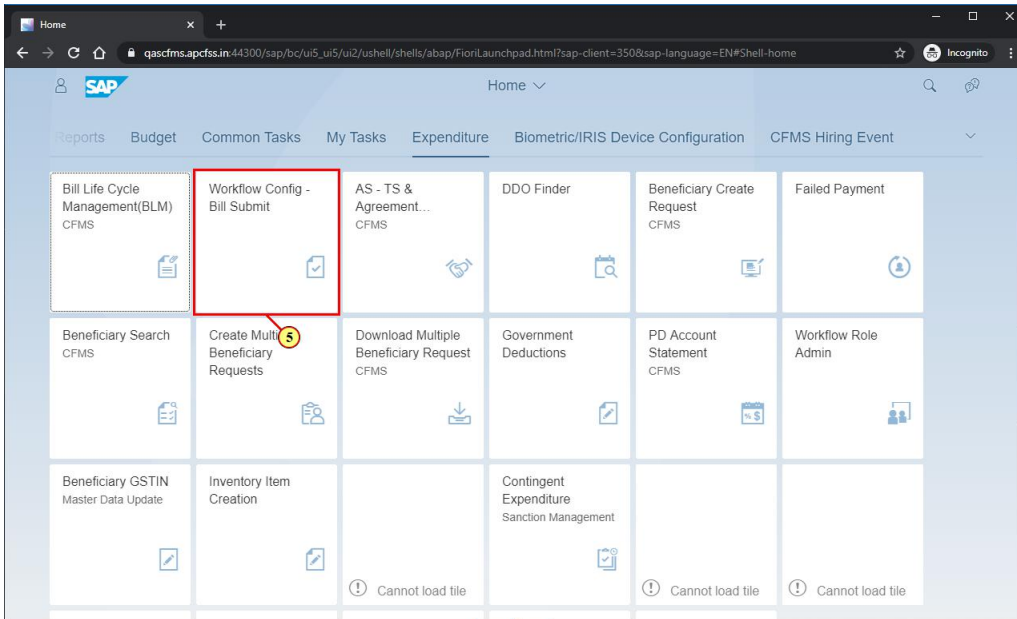
Step	Action
(3)	Click Log On .

1.1.5. Home - Google Chrome



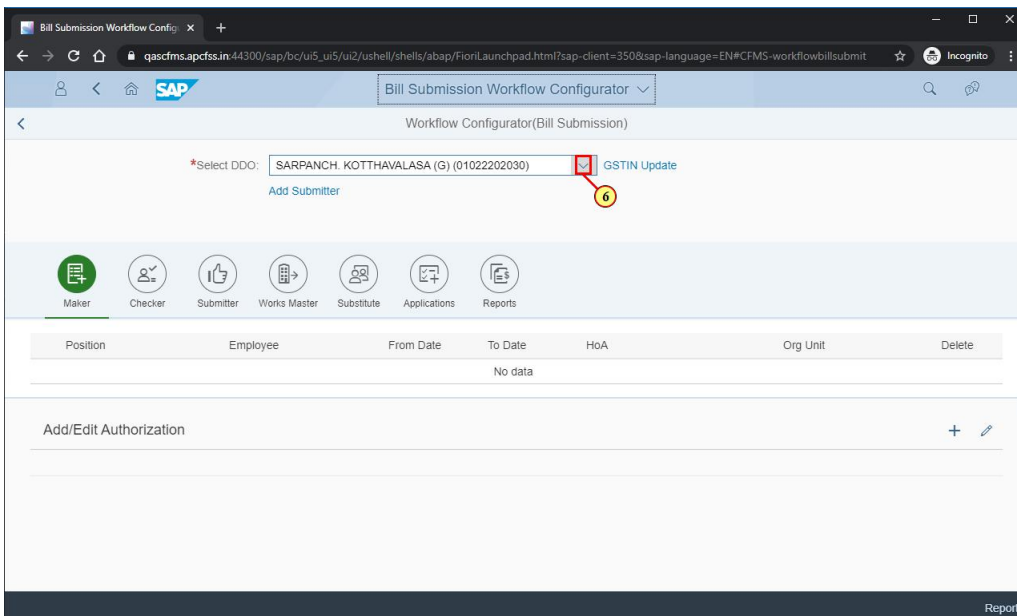
Step	Action
(4)	Click Expenditure .


1.1.6. Home - Google Chrome



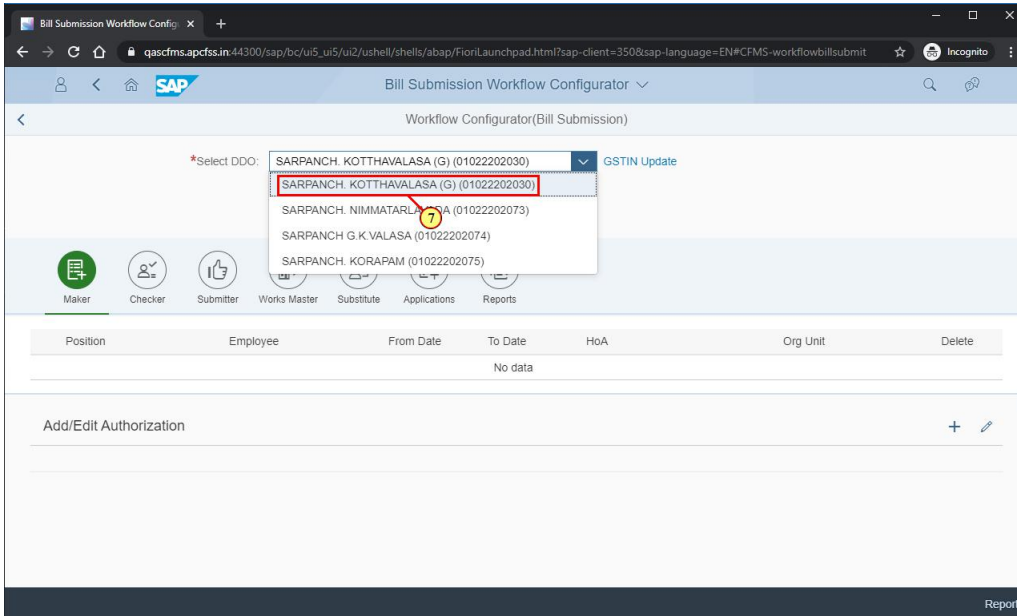
Step	Action
(5)	Click Workflow Config - Bill Submit .

1.1.7. Bill Submission Workflow Configurator - Google Chrome



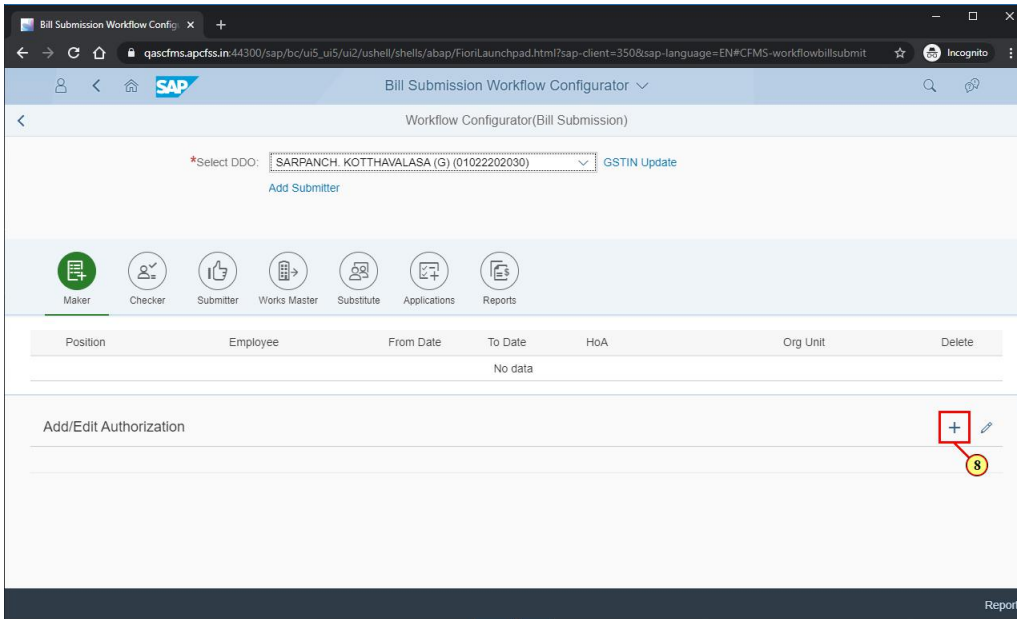
Step	Action
(6)	Click Dropdown  .


1.1.8. Bill Submission Workflow Configurator - Google Chrome



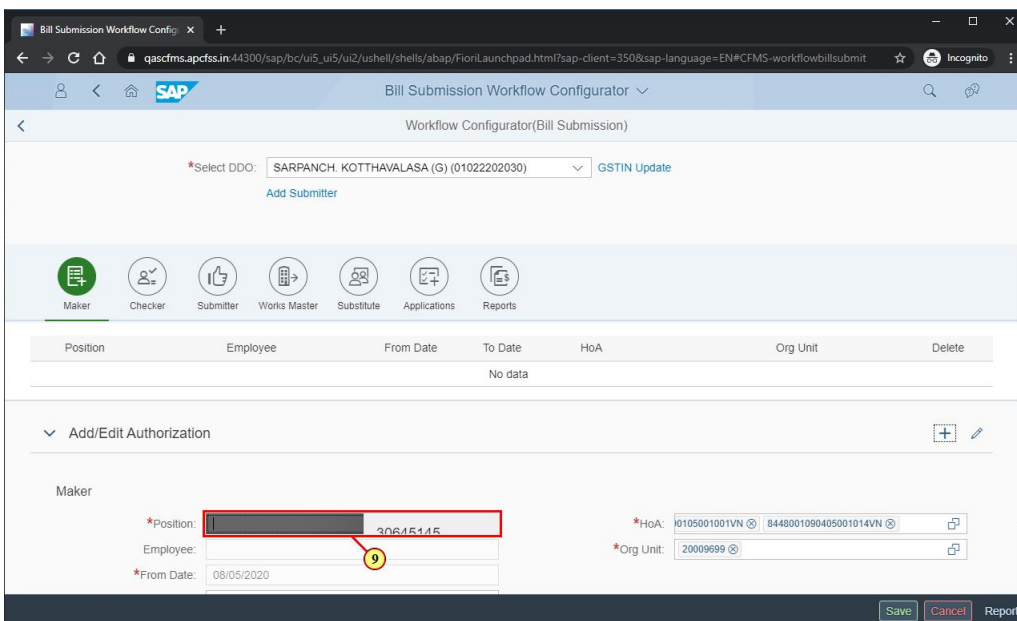
Step	Action
(7)	Click .

1.1.9. Bill Submission Workflow Configurator - Google Chrome

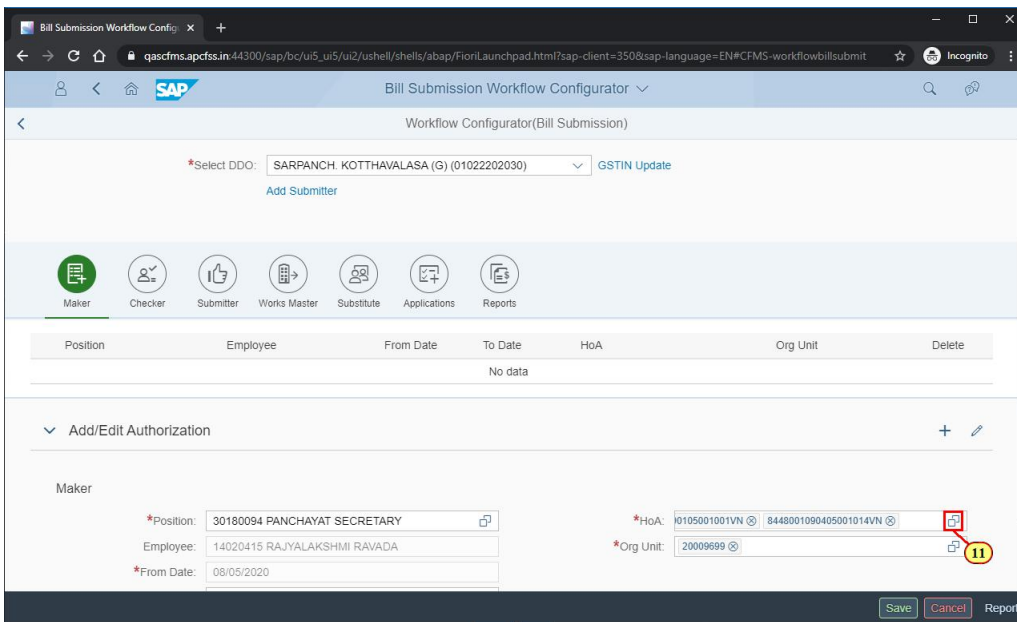



Step	Action
(8)	Click Add 

1.1.10. Bill Submission Workflow Configurator - Google Chrome

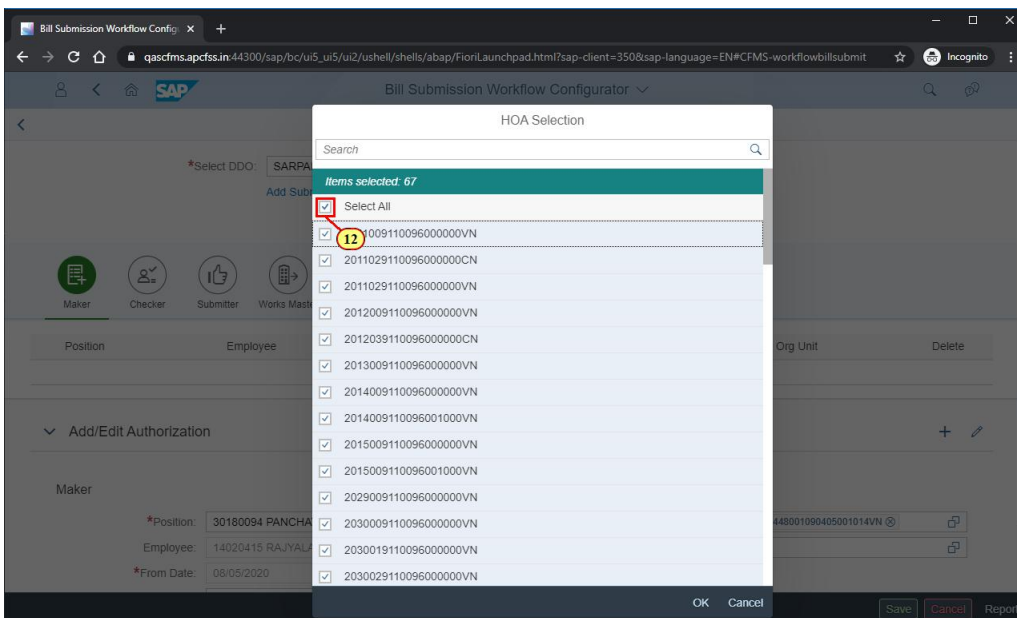


1.1.12. Bill Submission Workflow Configurator - Google Chrome



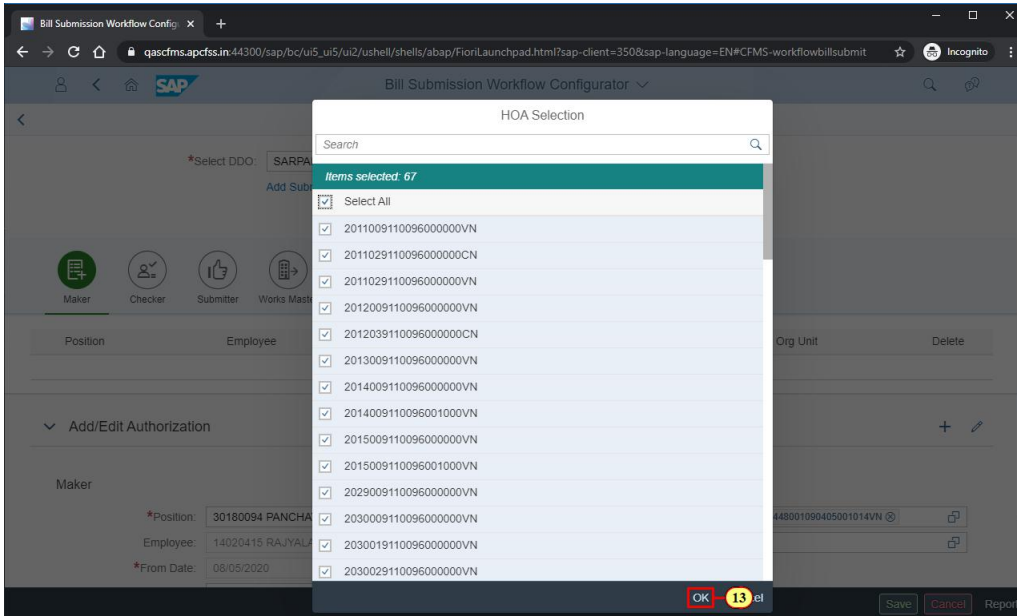
Step	Action
(11)	Click  .

1.1.13. Bill Submission Workflow Configurator - Google Chrome



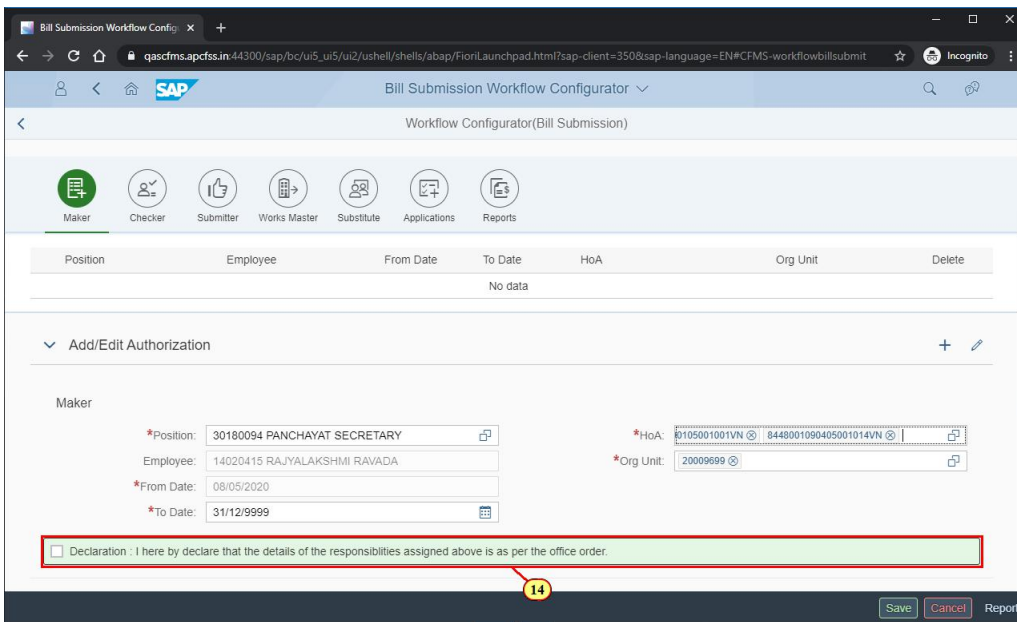
Step	Action
(12)	Click <input checked="" type="checkbox"/> .

1.1.14. Bill Submission Workflow Configurator - Google Chrome



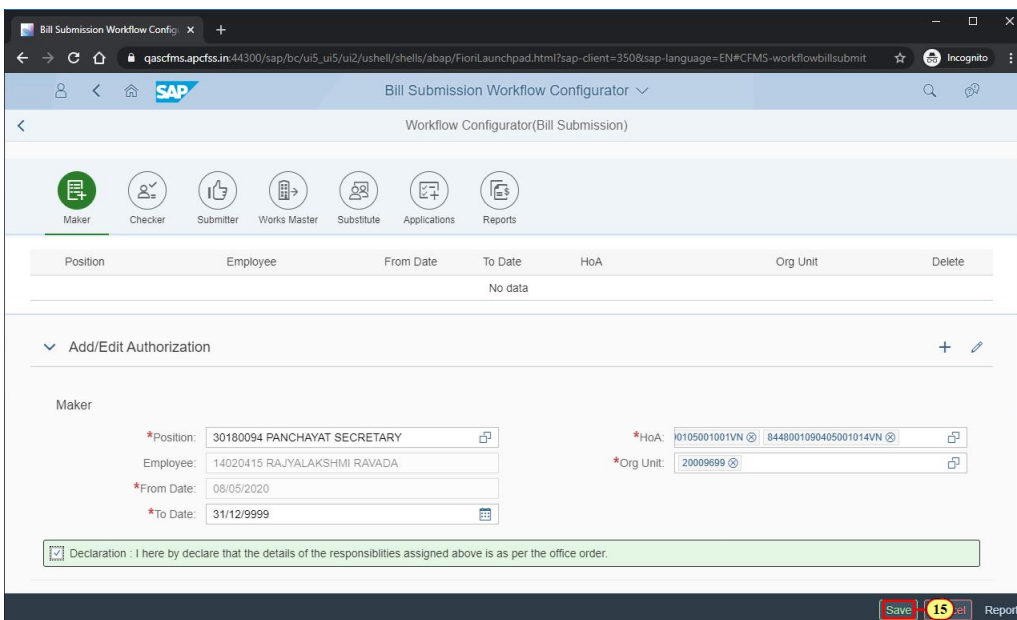
Step	Action
(13)	Click OK .

1.1.15. Bill Submission Workflow Configurator - Google Chrome



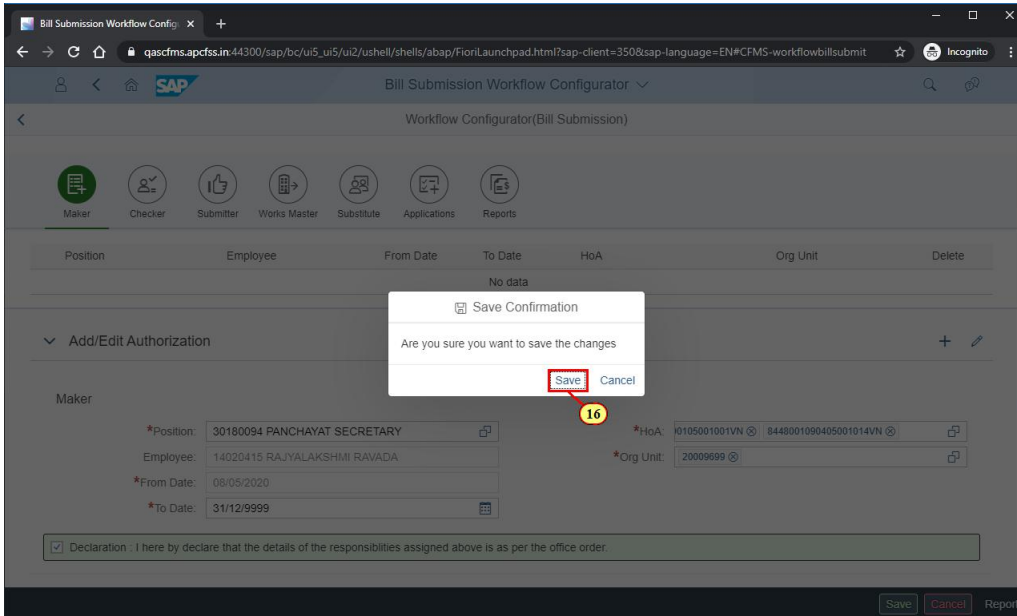
Step	Action
(14)	Click .

1.1.16. Bill Submission Workflow Configurator - Google Chrome



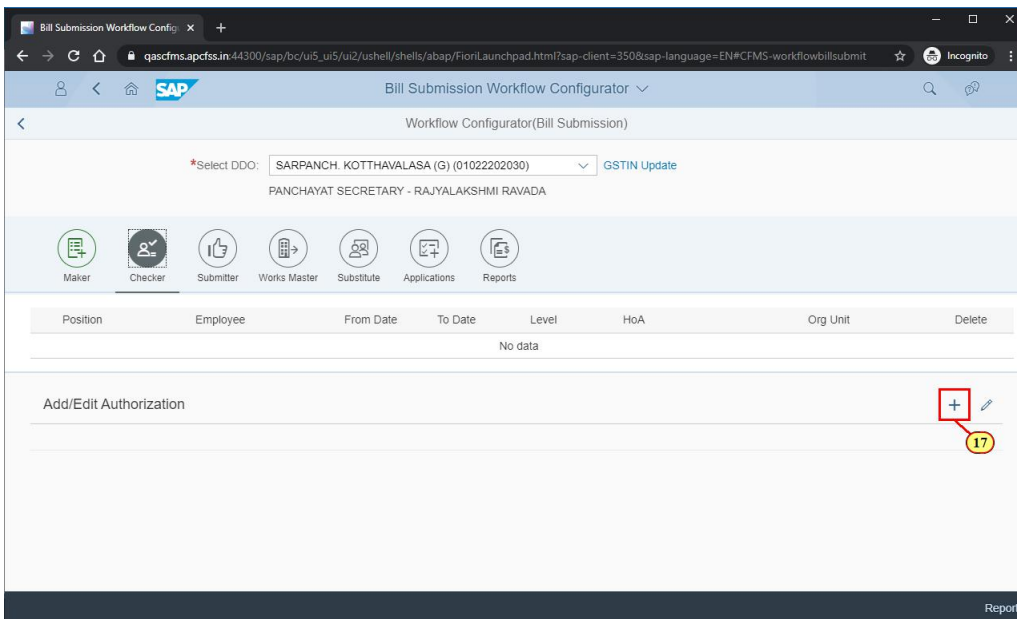
Step	Action
(15)	Click Save .


1.1.17. Bill Submission Workflow Configurator - Google Chrome



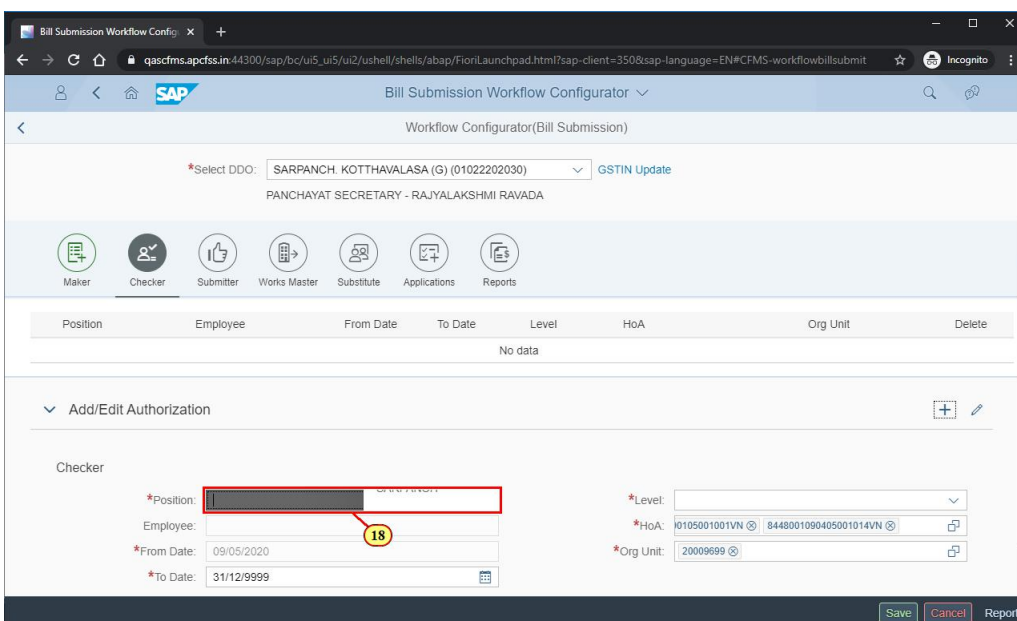
Step	Action
(16)	Click Save

1.1.18. Bill Submission Workflow Configurator - Google Chrome



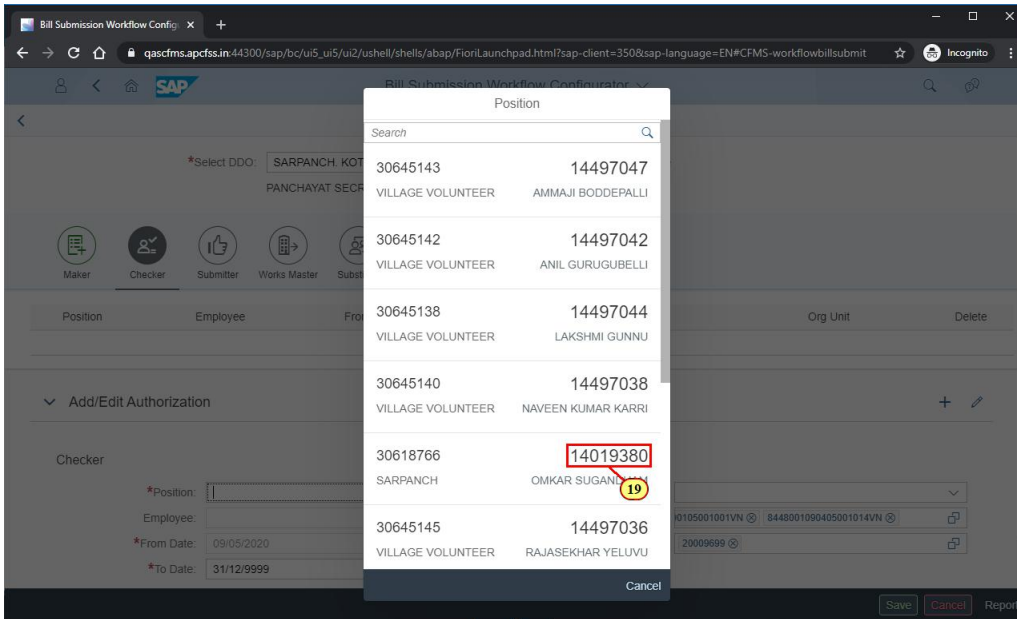
Step	Action
(17)	Click Add 

1.1.19. Bill Submission Workflow Configurator - Google Chrome



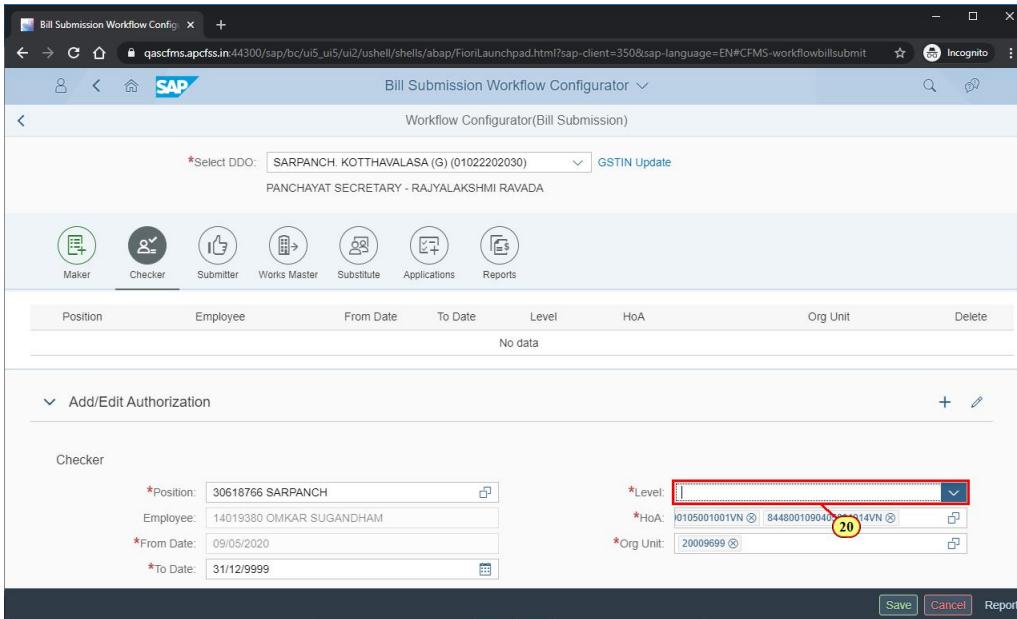
Step	Action
(18)	The Position Select Position field is cleared.

1.1.20. Bill Submission Workflow Configurator - Google Chrome



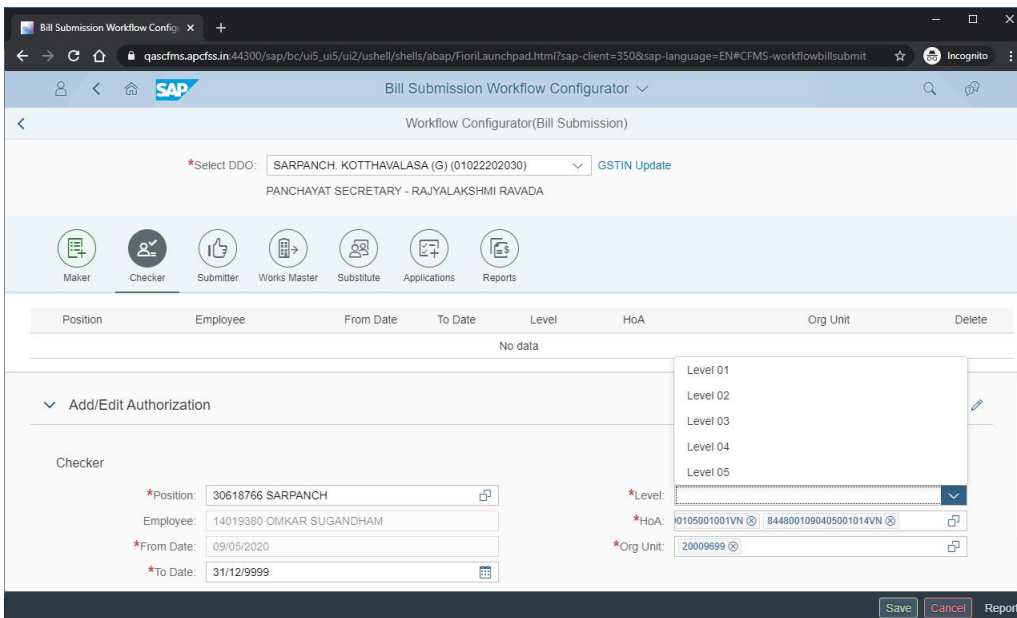
Step	Action
(19)	Click 14019380 .


1.1.21. Bill Submission Workflow Configurator - Google Chrome



Step	Action
(20)	The Level field is filled out.

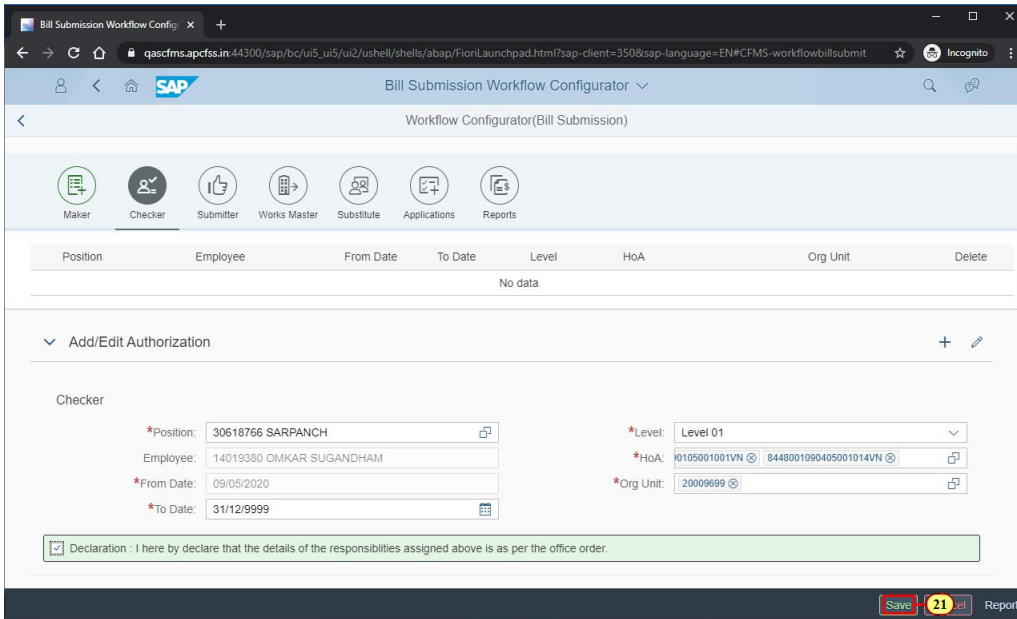
1.1.22. Bill Submission Workflow Configurator - Google Chrome






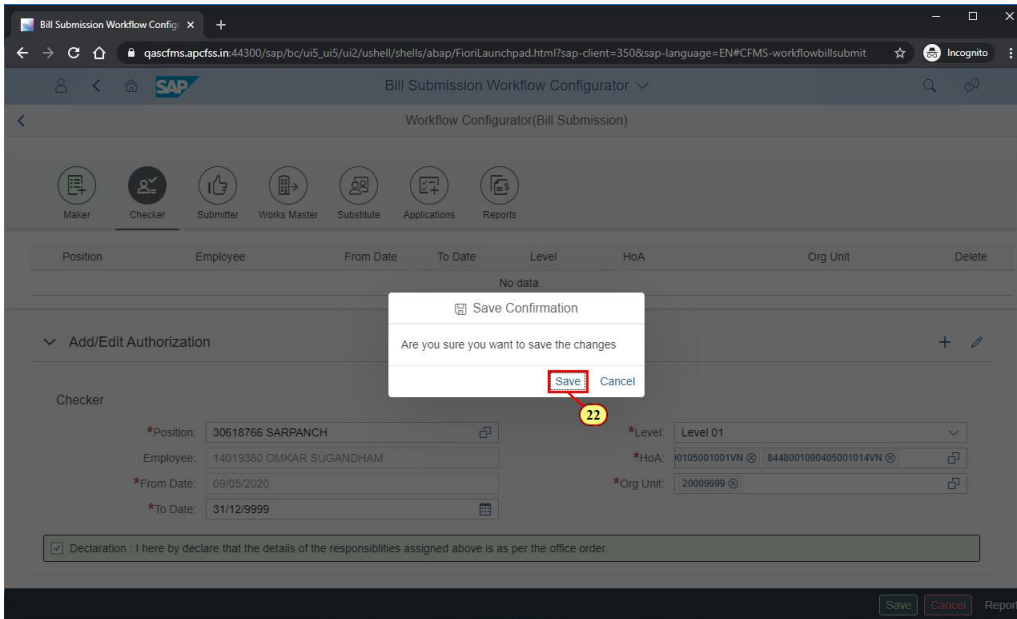
We can have more than one checker and these checkers are given levels. If you have only one checker, please select "Level 01".

1.1.23. Bill Submission Workflow Configurator - Google Chrome



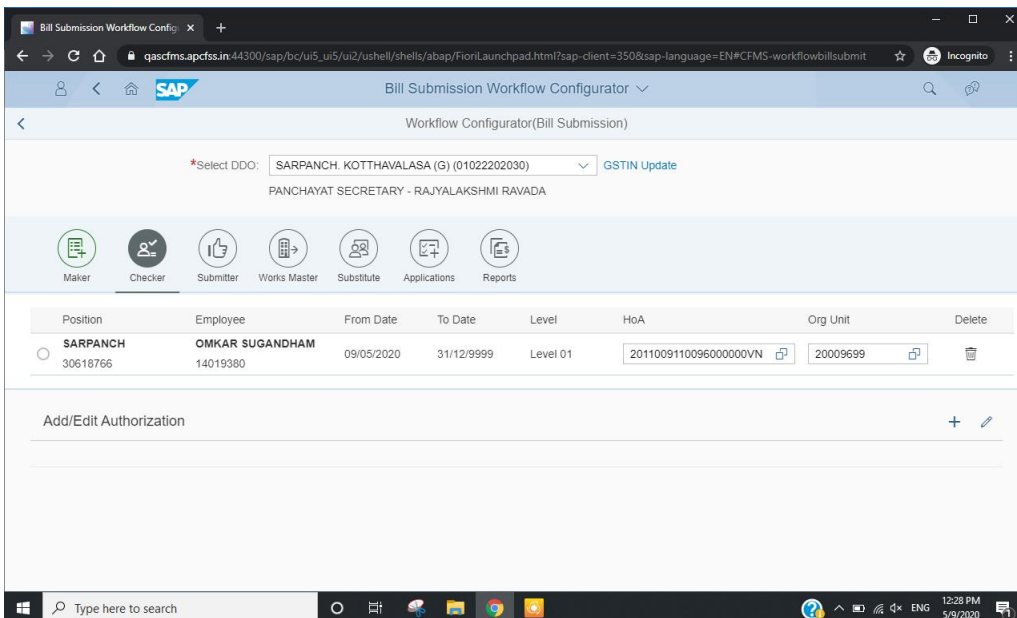
Step	Action
(21)	Click Save 


1.1.24. Bill Submission Workflow Configurator - Google Chrome



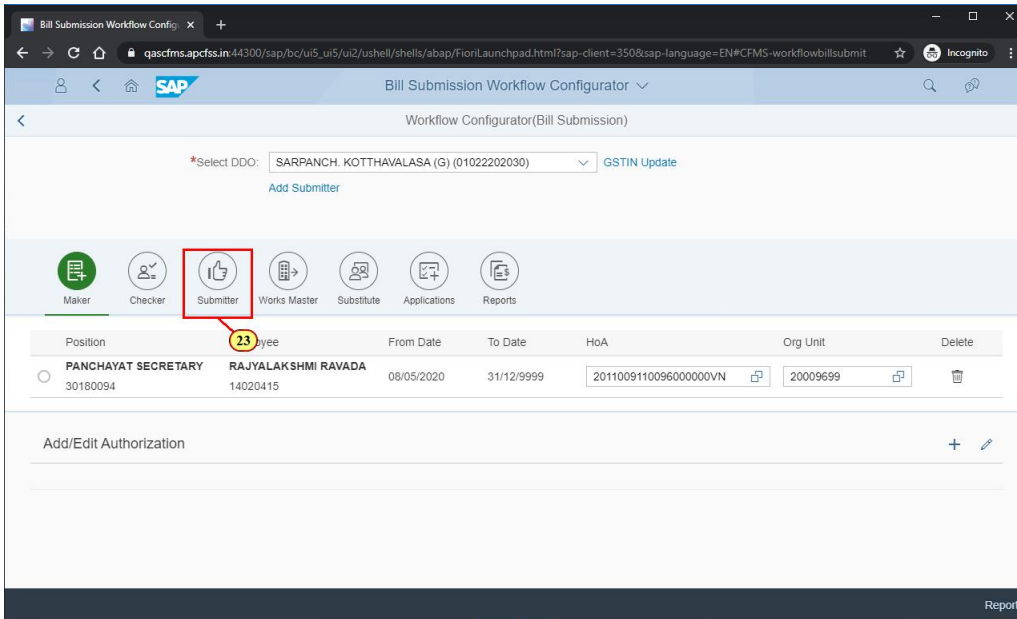
Step	Action
(22)	Click .

1.1.25. Bill Submission Workflow Configurator - Google Chrome



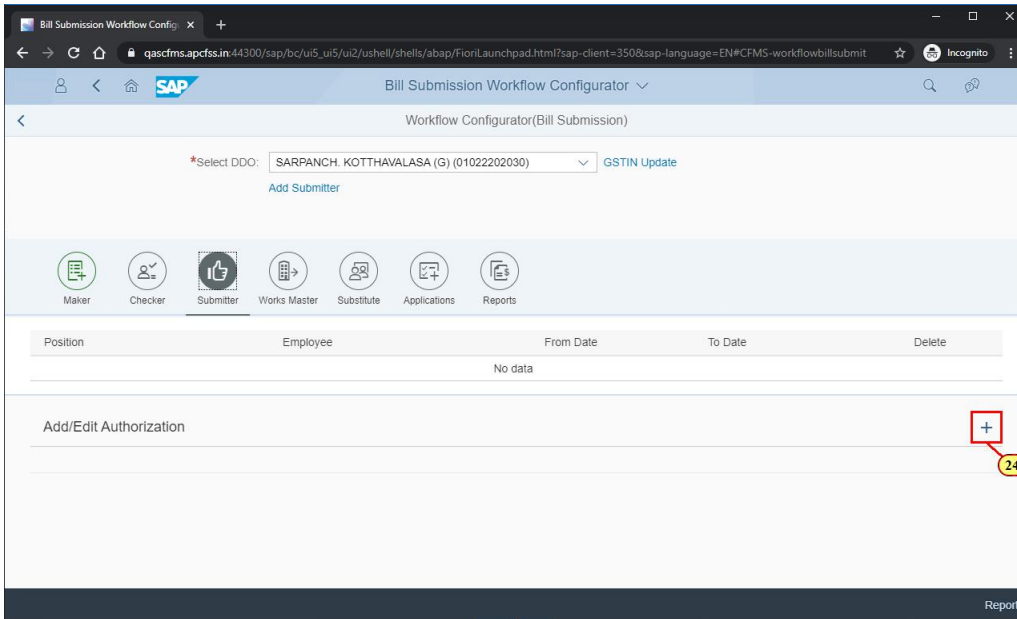
 In case the checker and submitter are same person then there is no need for maintaining checker. In that case, the bill directly moves from Maker to the Submitter login. Kindly note.


1.1.26. Bill Submission Workflow Configurator - Google Chrome



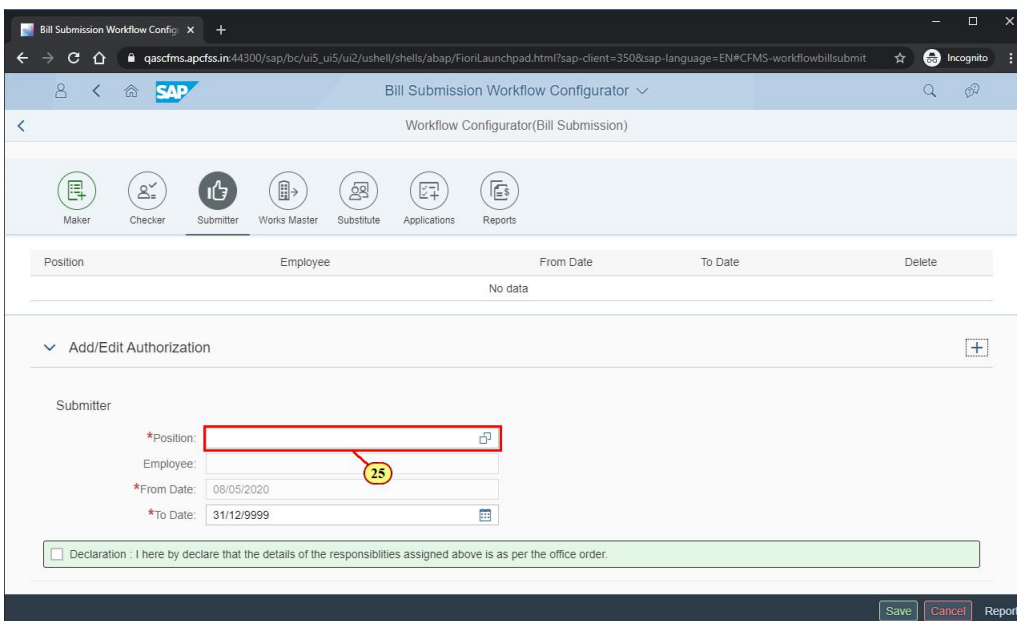
Step	Action
(23)	<div style="text-align: center;">  <p>Submitter</p> </div> <p>Clicking the Submitter tab selects it.</p>

1.1.27. Bill Submission Workflow Configurator - Google Chrome

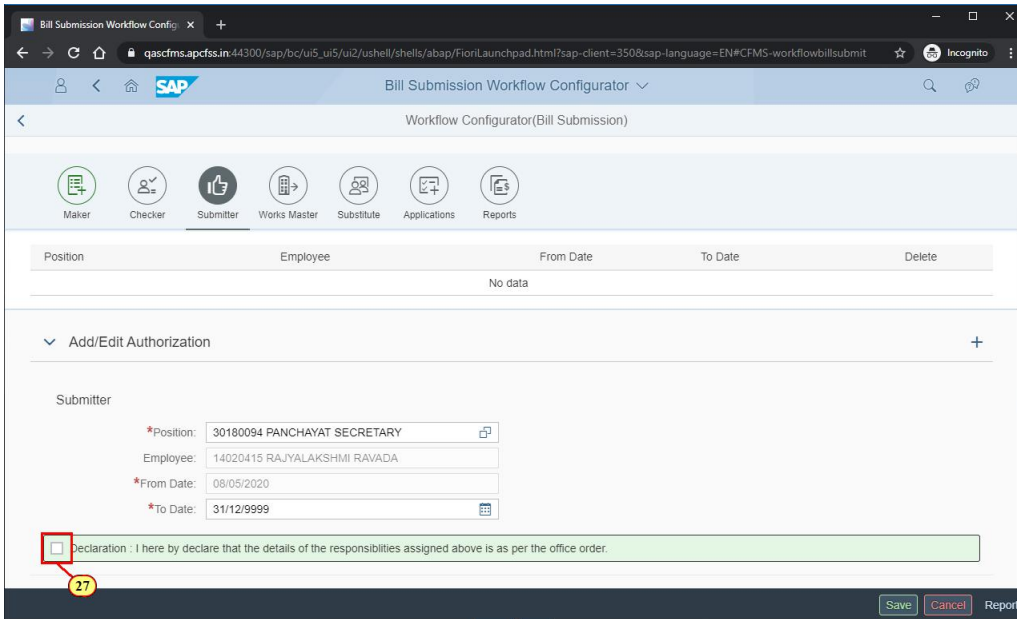



Step	Action
(24)	Click Add 

1.1.28. Bill Submission Workflow Configurator - Google Chrome

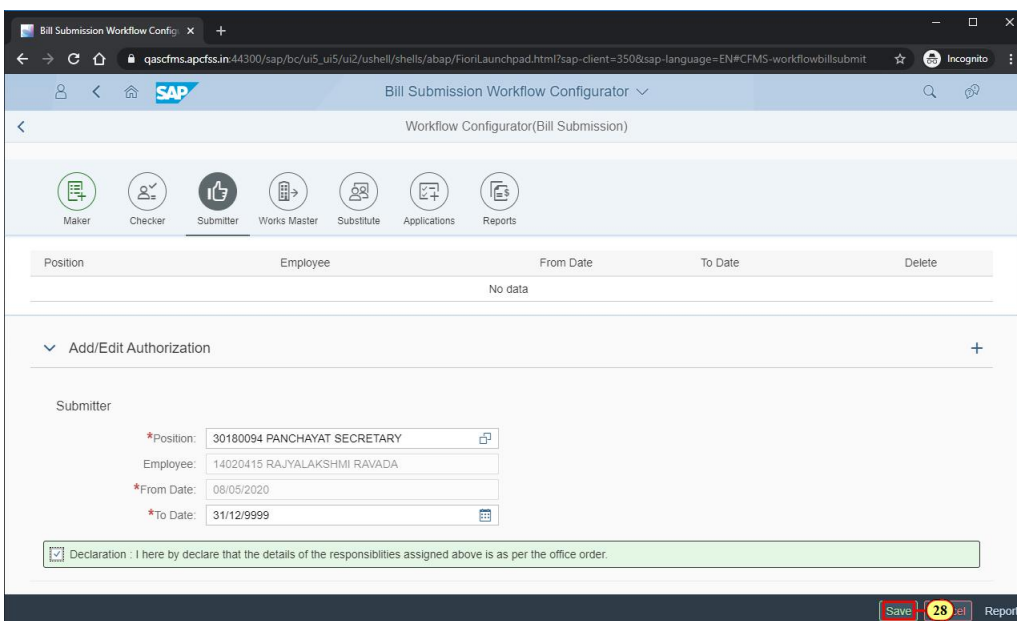



1.1.30. Bill Submission Workflow Configurator - Google Chrome



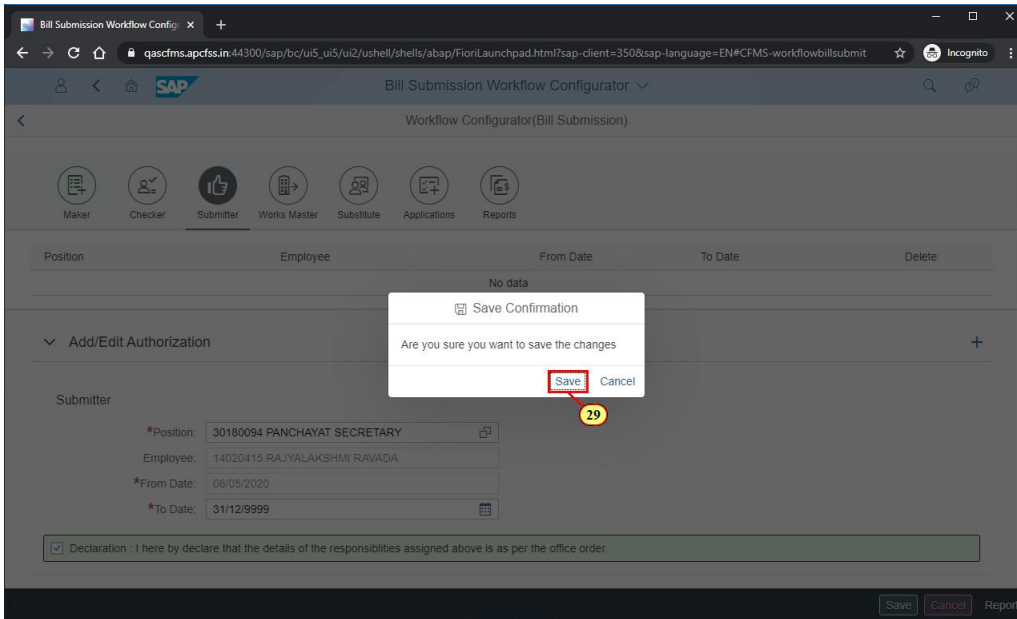
Step	Action
(27)	Click  .

1.1.31. Bill Submission Workflow Configurator - Google Chrome



Step	Action
(28)	Click Save 

1.1.32. Bill Submission Workflow Configurator - Google Chrome



Step	Action
(29)	Click Save 